

**STRUCTURE EXEMPTION APPLICATION FOR ANY STRUCTURES
(due by 1 Feb 2019)**

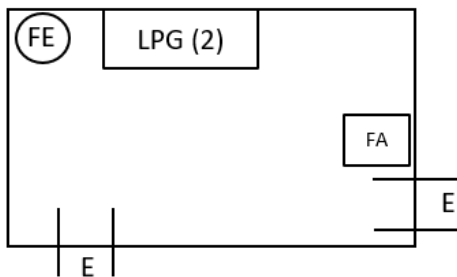
Exhibitor/Company name:	
Site number/s	
Site Contact Person:	
Mobile Phone:	
Email Address:	
STRUCTURE INFORMATION	
Max height (m):	Length (m):
Width (m):	Total Floor Area (m ²):
Hire company to supply and erect structure for you? (circle one option)	
YES	Contractor company name:
	Contractor company phone:
	Contractor company email:
NO	We intend to source and erect structure ourselves
Date for when structure is to be erected:	Date of when structure is to be dismantled:
Contact name & number of who will be erecting/dismantling the structure:	
Estimated maximum occupant load of people in the Structure at any one time:	
<i>(please note; for structures with large occupant numbers of 100+pax, an evacuation procedure with designated Fire Warden, needs to be emailed to info@siafd.co.nz by the 1st February, for approval by Fire and Emergency New Zealand).</i>	

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FLOOR PLAN – Exhibitor to complete below:

Please draw your structure layout here:

EXAMPLE:



E = Exits
FE = Fire Extinguisher
FA = Fire Alarm
LPG = LPG/cooker/heater & quantity

STRUCTURE SPECIFICATIONS:

Pole Shed/Structure applications will need to supply the following:

- a set of detailed plans of the construction details including concrete footing details,
- Producer Statement (PS1) again this needs to be less than 12 months old when submitting the application,
- detailed site plan showing exact location (with dimensions) within their allotted site.

*Exhibitor Declaration: I will ensure the structure on my site is kept safe and secure at all times and at least one fire extinguisher will be present on my site during the entire field days event. I will ensure the concrete footings will be removed from the site when structure is dismantled, and the site is left as we found it.

Signed for on behalf of the exhibitor:

Name:	Position held:
Exhibitor/company:	Date:

CHECKLIST:

<input type="checkbox"/>	Construction specifications	<input type="checkbox"/>	Site plan within your site
<input type="checkbox"/>	Producer Statement (PS1)	<input type="checkbox"/>	Evacuation Procedure (for structures that will hold over 100 pax)

SIAFD will invoice you \$300+GST for the structure consent under our blanket exemption which must be paid before arrival at SIAFD (please do not pay this consent fee directly).

Please save this form and email accompanying documents to info@siafd.co.nz before the **1st February 2019**

OFFICE USE ONLY: Invoice Date:	Invoice Number:
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Notes: