

## **MARQUEE EXEMPTION APPLICATION FOR MARQUEES OVER 100M<sup>2</sup>** (due by 1 Feb 2023)

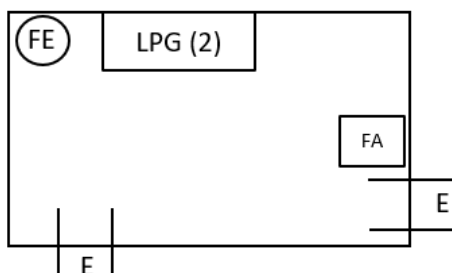
<b>Exhibitor/Company name:</b>	
Site number/s	
Site Contact Person:	
Mobile Phone:	
Email Address:	
<b>MARQUEE INFORMATION</b>	
Max height (m):	Length (m):
Width (m):	Total Floor Area (m <sup>2</sup> ):
Hire company to supply and erect marquee for you? (circle one option)	
YES	Marquee hire company name:
	Marquee hire company phone:
	Marquee hire company email:
NO	We intend to source and erect marquee ourselves
Date for when marquee is to be erected:	Date of when marquee is to be dismantled:
Contact name & number of who will be erecting/dismantling the marquee:	
Estimated maximum occupant load of people in the Marquee at any one time:	
<p><i>(please note; for marquees with large occupant numbers of 100+pax, an evacuation procedure with designated Fire Warden, needs to be emailed to <a href="mailto:info@siafd">info@siafd</a> by the 1<sup>st</sup> February, for approval by Fire and Emergency New Zealand).</i></p>	

*Continue to page 2*

**FLOOR PLAN – Exhibitor to complete below:**

Please draw your marquee layout here:

**EXAMPLE:**



E = Exits  
FE = Fire Extinguisher  
FA = Fire Alarm  
LPG = LPG/cooker/heater & quantity

Clearly show fire exits, fire alarm, fire extinguisher and location and quantity of any LPG bottles

## **MARQUEE EXEMPTION APPLICATION FOR MARQUEES OVER 100M<sup>2</sup> (due by 1 Feb 2023)**

### **MARQUEE SPECIFICATIONS:**

This information will generally be supplied by the Marquee Hire Company, which the exhibitor should be responsible for obtaining and attaching to this application:

- Marquee Specifications/Calculations showing tie down plan for the specific marquee that is to be erected.
- Marquee Fabric Fire test for flammability – please ensure that the certificate provided is in accordance with AS 1530.2 (NOT AS 1530.1) [NZAS 1530.2 Flammability test example.pdf \[PDF, 78 KB\]](#)
- Producer Statement (PS1) for the design of the marquee – this document **MUST** be dated less than 12 months old when submitting the application.

\*Exhibitor Declaration: I will ensure the marquee(s) on my site is kept safe and secure at all times and at least one fire extinguisher will be present on my site during the entire field days event.

Signed for on behalf of the exhibitor:

Name:

Position held:

Exhibitor/company:

Date:

### **CHECKLIST:**

☐

Marquee specifications

☐

Marquee fire test certificate

☐

Producer Statement (PS1)

☐

SIAFD will invoice you \$300+GST for the marquee consent under our blanket exemption which must be paid before 20 February 2023 (please do not pay this consent fee directly to the SDC).

Please save this form and email accompanying documents to  
[info@siafd.co.nz](mailto:info@siafd.co.nz) before the **1<sup>st</sup> February 2023**

OFFICE USE ONLY:

Invoice Date:

Invoice Number:

Notes:

**EXAMPLE**

**MARQUEE TIE-DOWN  
& FLOOR PLAN**

